



4105 North Lewis Avenue, Sioux Falls, SD 57104

March 20, 2020

Dear valued partner,

We are truly in unprecedented times. The COVID-19 pandemic has shaken our worlds to the very foundation. Our families, industries, and entire way of life have been affected to an extent that none of us have seen before. Midwestern Mechanical is committed to our families and that commitment is as strong now as it's ever been.

Some internal measures we are taking in compliance with the CDC recommendations:

- Increased commitment to cleaning and sanitization
- Working from home in positions that allow it
- Group gatherings limited
- Social distancing—limiting contact and striving for 3 to 6 feet of space between people
- Allowing for relaxed attendance policies so sick workers can stay home

We will continue to monitor this situation and adapt our actions as needed to comply with the CDC recommendations.

As our country has done so many times before, we will come together during this crisis and rise above—coming out stronger than ever before. With strong partners like you, Midwestern Mechanical is committed to doing our part to work through this pandemic. We will be by your side doing our part.

Ken Amundson
Vice President